

Partnership Agreement

Signed for execution of the Project

Project Title : **Learning about New Gastronomic Trends for Professional Development of Personality of Young Specialists' in Gastronomy**

Project number :

Between :

THE SENDING INSTITUTION:

Stredná odborná škola obchodu a služieb
Ul.17.novembra 2579
022 01
Čadca

Represented by : Ing. Ľudmila Verčimáková

THE HOSTING INSTITUTION :

Espamob Spain S.L.
Calle Avila 138, 08018 Barcelona

Represented by : Léonard BARBIEUX, director

Together called in this document as « Partners »

§ 1 Aims, terms and conditions

1. The sending and hosting institutions agree that their partnership was made in order to perform the Mobility Project – VET traineeship named « name o the project » proposed by « Stredná odborná škola obchodu a služieb » in Erasmus+ KA1-VET Mobility. The hosting Institution will accept <15 participants > VET learners for <3 weeks> VET traineeship in november 2017 and march 2018 in Tenerife, Canary Islands, Spain.

The mobility periods are :

1. november 2017 and march ,15 participants for each group from qualifications : Gastronomy and Tourism Profile
2. Detailed description of the traineeship was included in the Application for European Funding submitted under the framework of Erasmus + Programme.
3. The partnership Agreement defines the rules of cooperation between Partners during the Project.
4. The Partnership Agreement and the Partners obligations stated are only valid in case the project is accepted and the grant received from the National Agency in Slovakia which is responsible for the coordination of the European Mobility programmes.

§ 2. The responsibilities of the partners

1. The work placement is an integral part of the obligatory professional formation of participants and the traineeship consists 8 hours per day.
2. Each traineeship will be conducted with Learning Agreement which includes basic statements between a host company and the trainee.
3. Each group will have at least 1 accompanying teacher
4. The language used during the work placement will be english. The minimum recommended level is B1.

5. The sending institution is responsible for :

- Taking necessary steps towards preparation, implementation and efficient execution of the traineeship according to the conditions of the Partnership Agreement signed between the National Agency and the sending institution
- Select the participants for mobility and inform the host institution with advance
- Conduct monitoring and evaluation tasks of the traineeship
- Collect all the information about participants of the mobility, which are essential to meet the criteria of the project and host institution
- Prepare all the documents : Learning Agreements, Quality Agreements, Partnership Agreement which has to be signed by hosting institution and participants of the project
- Organize and pay for language, cultural and educational preparation for the participants before the mobility
- Make sure that all participants have insurance for all the mobility period and that transport costs are covered
- Pay for accommodation and board of all participants from funds received from Erasmus Plus
- Perform the international campaign to promote the project with Espamob logo
- Ensure that accompanying teacher will provide organization support to participants
- Cooperate with Espamob coordinator from Hosting Institution

6. Participants are obliged to have insurance for all mobility and they agree to perform all the tasks with employer instructions.

7. The hosting institution is responsible for :

- Taking necessary steps towards preparation, implementation and efficient execution of the traineeship according to rules and aims of the Learning Agreement related to the Contract signed between the National Agency and the sending institution
- Guarantee that participants will develop skills and knowledge according to the assigned tasks and activities that they need to perform during their traineeship
- Find host companies and manage relations with them, introduce participants to their tutors ; provide them necessary information about participant tasks and tasks that they should perform during the traineeship, evaluate level of knowledge they acquired, skills competences and languages.
- Providing each participant organizational support, supervision and mentoring service, especially in case of any difficulties between the primary arrangements of the traineeship programme and activities that participants are asked to perform in the working place;
- Cooperating with Andrea Mravcova from sending institution
- Take necessary steps to reduce and prevent the risk of accident which can happen to the participants during the mobility
- Receive a group on their arrival, arrange an airport transfer
- Arrange a suitable accommodation for the participants and teachers
- Arrange meals for the participants during whole mobility
- Arrange (if necessary) a local transport tickets and provide to the participants instructions about how to get to the host company from accommodation
- Organize a cultural programme in a free time of participants
- Making a financial calculations of all costs of the mobility project
- Managing an evaluation process and documents

§ 3. Financing and payments

1. The VET traineeship is financed from EU Funds of Erasmus Plus programme
2. The sending institution is obliged to pay to the hosting institution following amounts for each group:

- The accommodation costs 725 EUR per participant (3 weeks)
- The boarding costs 210 EUR per participant (3 weeks)
- The airport transfer costs (arrival and departure) 600 EUR per group
- The cultural programme costs will be agreed before the mobility

Total cost for all the group of 15 participants 14.625 EUR

3. The sending institution is obliged to pay to the hosting institution following amounts for each accompanying person:
 - The accommodation and boarding costs 800 EUR per participant
 - The cultural programme costs will be agreed before the mobility

Total cost for 2 accompanying teachers 1600 EUR

4. All costs will be made after receiving invoices sent by Espamob Spain S.L.
5. The total payment will be made in two parts :
 - 80% of total amount in 2 months before the mobility
 - 20% of total amount in 1 week before the mobility

§ 4. Liability

1. In case of an unresolved dispute, the Parties are subjected, waiving any other applicable jurisdiction, to the jurisdiction and competence of the courts of Barcelona. Spanish law will be the sole law applicable.
2. The law applied in this Agreement is the law of the Hosting institution's country of origin.

§ 5. Changes in partnership agreement

1. Modifications to this Contract may be introduced only after both Parties have agreed upon them and might be done only by an annexe, signed and stamped by representatives of both Partners.
2. The Contract can be terminated when one of the Parties does not execute one or more of its obligations, regardless of the consequences stipulated by law. This Contract may thus be terminated by one of the Parties after having informed the other Party by means of a registered letter, and it will be rendered effective after a one month's period.

On behalf of sending institution :
Stredná odborná škola obchodu a služieb Čadca»

On behalf of hosting institution :
Espamob Spain S.L.